

## **PRIVACY STATEMENT**

Bridgeway Temporary Housing, Inc. (Bridgeway) prides itself on customer service and customer care. That service and care commitment includes the protection of our customer's privacy. Your privacy is of the utmost important to us. To better protect your privacy we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

### **The Information We Collect:**

This notice applies to all information collected or submitted on the Bridgeway website. On the Contact Us page, you can submit an email comment/question or post feedback. On the Register your Property page you can submit a property for Bridgeway's future rental consideration. The types of personal information collected at these pages are:

Property Owner Name

Property Owner Address

Property Owner Contact information including telephone and email address

Location of rental property

Pictures submitted to display property available for rent

Your rental terms and rates

This information is only used internally by members of Bridgeway staff. We use this information to determine if your property will be suitable for our placement needs. We also use this information to contact you regarding your submission. Information about your property will never be shared with outside parties for purposes other than its original intended use. Information collected on our web site will never be sold to third parties.

Bridgeway will use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

Unless you instruct us otherwise, when you submit your contact information, Bridgeway will add your name and mailing address to our mailing list. From time to time, you may receive fliers or correspondence from us. If you do not want to receive mailings from us, please let us know by sending an email to the address below. Bridgeway respects your privacy and will never share your information with an outside party.

### **Our Commitment to Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online. Access of such information is limited to Bridgeway managerial members of the staff and is protected on password protected computers.

Bridgeway reserves the right to update our privacy statement. Any revisions will be posted here. If you are concerned about how your information is used, you should check back at our web site periodically.

### **How to Contact Us**

Should you have other questions or concerns about these privacy policies, please call us at 1-866-387-8586 or send us an email at

[jkeffer@bridgewayhousing.com](mailto:jkeffer@bridgewayhousing.com)